



# Part-Time Faculty Flex Report Form 2009-2010



Please sign this completed report and give it to your School Secretary by November 24, 2009

Name \_\_\_\_\_

Department \_\_\_\_\_ Phone \_\_\_\_\_

Number of Hours you are assigned to work on Wednesday, 10/28/09 \_\_\_\_\_

According to the Certificated Hourly Instructors (CHI) contract, you will be compensated for the same number of hours that you are assigned to work, up to three hours per day.

Date	Activity	Number of Hours Completed
Friday 8/14/09	<b>College Day</b>	
Wednesday 10/28/09	<b>LBCC Flex Fall 2009 Student Learning Outcomes Workshops/Department Meeting</b>	
	List title of workshop(s) or department meeting:	
Fall 2009	<b>Other LBCC Workshops</b> <a href="http://fpd.lbcc.edu">http://fpd.lbcc.edu</a> or 938-4022	
	<b>DARE to Care</b> at website <a href="http://dare.lbcc.edu">http://dare.lbcc.edu</a> (Please attach a copy of the DARE to Care printout/retake allowed every fifth semester)	
	<b>LBCC Faculty Resource Center Workshops</b> See listing at website <a href="http://itdc.lbcc.edu">http://itdc.lbcc.edu</a> or 938-4255	
	<b>Flex Activity at another college</b> (Please attach a 1 page report that documents the activity)	
	<b>Conferences</b> related to your LBCC faculty assignment and that you attended during non-assigned hours at LBCC. (Please attach a 1 page conference report)	
	<b>Individual/Group Project</b> Submit proposal for pre-approval to the Faculty Professional Development office, Y-8, by 10/16/09. (Please attach a 1 page project report)	

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please keep a copy for your records